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**Executive Director**  
Sandra Fitzpatrick

## **GENERAL MEETING MINUTES**

**October 3-4, 2007**

**AARP California State Office  
Sacramento, CA 95814**

### **I. Call to Order and Pledge of Allegiance**

Commissioner Esquivel called the meeting to order at 8:54 a.m.  
Commissioner DeNunzio led the Pledge of Allegiance.

A moment of silence was observed in recognition of the death of Commissioner Ruth Braswell.

### **II. Roll Call, Determine Excused and Unexcused Absences, Establish Quorum**

**Commissioners Present:** Connie Chang, James Davis, Mike DeNunzio, Celia Esquivel, Shannon Glavaz, Karen Josephson, Hank Lacayo, Richard Lundin, Cheryl Phillips, Jon Pynoos, Carlos Rodriguez, Andy Scharlach, Hav Staggs, Donna Ueland, Leah Wyman, Benny Yee

**Commissioners Excused:** Ernest Ayala, Lily Chen, Erica Goode, Sharon Monck, Tom Rowe

**Staff:** Sandra Fitzpatrick, Carol Sewell, Lynn Nielsen

**Guests** – Elizabeth Losada, Gary Passmore, Leah Lacayo

### **III. Introductions**

The Commissioners made brief introductory remarks.

### **IV. Approve Agenda**

The October 3 and 4, 2007 agenda was reviewed.

M/S/C (Lacayo/ Staggs)

**TO APPROVE THE OCTOBER 3-4 CCoA AGENDA.**

### **V. Approve Minutes from August 13-14, 2007 Commission Meeting.**

The August 13-14, 2007 CCoA minutes were reviewed.

M/S/C (Davis/ Lacayo)

**TO APPROVE THE AUGUST 13-14 CCoA MEETING MINUTES.**

### **VI. Overview of the Public Hearing and afternoon meetings with Appointing Authorities**

Commissioner Esquivel reviewed the agenda for the joint hearing with the Assembly Committee on Aging and Long-Term Care and the Assembly Committee on Health.

Fitzpatrick outlined the day's agenda and reviewed the schedule and purpose of meetings with appointing authorities.

## **VII. Executive Committee Report**

### **A. Carry Forward Items**

1. MOU with the California Foundation on Aging  
CCoA amendments to the MOU have been sent to the Foundation for signing. A response has yet to be received.
2. Request for CCoA to participate in a senior fitness television series  
Materials in packet related to the CCoA's involvement in the development of a senior fitness television series were reviewed by the Executive Committee. The Chair will appoint an ad hoc committee to develop a recommendation for how the Commission would respond to this as well as future requests for endorsements of a product or service. It was suggested that the ad hoc committee focus on procedures.
3. Future Public Hearings  
Fitzpatrick distributed the results of a Commissioner survey identifying potential topics for future public hearings. Only 9 Commissioners responded. Staff will seek additional Commissioner input during the meeting and compile results for review in December.

### **B. California Elder Economic Security Initiative**

Commissioner Scharlach provided overview of the Elder Economic Security Initiative, designed to reflect actual cost of living for older adults. A request was made to CCoA to participate in the official launch of California data or lend support in other ways. Commissioner Scharlach is a member of the Initiative's Advisory Council. The Executive Committee recommended having a speaker on the EESI at the December meeting.

### **C. Certificate of Recognition for California Health Advocates (CHA)**

It was noted that CHA will celebrate their 10<sup>th</sup> anniversary in late October. Commissioner Esquivel and Fitzpatrick will attend the ceremony.

### **D. Bagley-Keene Open Meeting Act, Roberts Rules of Order and Elections**

Commissioner Staggs provided an overview of the Bagley-Keene Open Meeting Act and election proceedings as outlined in Robert's Rules of Order.

### **E. Hospice Cap**

Commissioner Josephson outlined the current Medicare regulation that limits the amount that Hospice providers may spend on care. The matter was referred to the Advocacy and Policy Committee.

Commissioner Esquivel recessed the meeting at 9:20 a.m. for Commissioners to attend the joint hearing at the Capitol.

## **VIII. Call to Order**

Commissioner Davis called the meeting to order at 3:15 pm.

## **IX. Public Comments**

None.

## **X. Unfinished Business**

### **A. California Foundation on Aging Membership**

No changes to the CFoA membership were received.

## **XI. New Business**

### **A. Report on visits to Appointing Authorities**

Commissioners reported on meetings earlier that day with appointing authorities.

Commissioners Scharlach and Pynoos reported that Assemblymember Berg looks to the CCoA to help move her Master Plan on Aging and requested help with major initiatives she'd like to move during her last year in office. She asked for greater support on legislation, hearings to coincide with her legislative ideas, and stronger advocacy.

Commissioner Yee reported on meeting with Senator Perata's staff, who encouraged CCoA to be more outspoken to gain wider recognition for senior issues. David Panush encouraged a stronger focus on transitional care. Commissioner Esquivel commented the staff recommendation that the Commission focus on a single issue to raise attention to larger issues.

Commissioners Lacayo and Glavaz reported on the meeting with Speaker Nuñez' staff. Eric Astacáan expressed his commitment to elders and noted cultural differences in treatment of seniors. Glavaz mentioned Astacáan's interest in aging prisoner issues.

Commissioners Davis, Ueland, and Josephson reported on meeting with Deputy Cabinet Secretary Bob Gore from the Governor's office. Gore invited the Commission to submit ideas for the State of the State message, and cautioned CCoA to focus on aging, rather than other areas with stronger, more focused advocacy groups. He asked for help with the Governor's healthcare legislation and for CCoA input on healthcare reform while proposal is in development. He emphasized strong budget shortfall in coming year.

Staff was directed to draft a statement for submission for the State of the State for submission to the Governor's office.

### **B. Bylaws Revisions**

Commissioner Staggs suggested proposed changes to CCoA Bylaws and Standing Rules to conform to the Bagley-Keene Open Meeting Act and the requirements of Robert's Rules of Order. The following changes were recommended:

1. Article V, Section 01. To allow no Commission action without a quorum.
2. Article V, Section 05. Special meetings may be called on 48 hours notice if at the beginning of the meeting, the Commission makes a finding that the ten-day notice would create a substantial hardship. Special meetings may be held only for the

consideration of pending litigation, proposed legislation, legal opinion, or employee disciplinary matters.

3. Article VI, Section 05. Ex. Officio members may vote on committees, but may not be counted when identifying a quorum or determining whether a quorum has been met.

4. Delete the title "Article 1" from the Standing Rules and renumber sections 08 E and 08 F.

M/S/C (Staggs/Lacayo)

**TO AMEND THE BYLAWS AND STANDING RULES AS PRESENTED.**

**C. Fall Prevention Summit Update**

Commissioner Pynoos reviewed plans for the Fall Prevention Summit, to be held in conjunction with CCoA's December, 2007 meeting in Long Beach. Commissioners were invited to attend. A joint public hearing on December 7 will review outcomes from summit.

The meeting adjourned at 5 p.m.

The CCoA reconvened at 9:50 a.m. on October 4.

**XII. Commissioner Reports**

Commissioners reported on activities in their respective areas. A suggestion for the CCoA to produce monthly opinion-editorials was referred to the Executive Committee for consideration.

**XIII. Appointment of Nominating Committee**

Esquivel announced that Chang, Lacayo and Scharlach have agreed to serve on Nominating Committee.

**XIV. Advocacy & Policy Committee Report**

Commissioner Lacayo reported on a visit from Senator Padilla's staff. The Committee recommended support letters to be sent to the Governor on the following legislation:

- A. SB 633 (Alquist) Discharge Policies, Care in Community
- B. AB 509 (Hayashi) Office of Suicide Prevention
- C. SB 260 (Steinberg) MediCal reimbursement for FQHCs and RHCs.

Sewell announced that AB 927 (Saldaña) is on the Governor's desk.

M/S/C (Lacayo/Yee)

**TO APPROVE THE ADVOCACY AND POLICY COMMITTEE RECOMMENDATIONS.**

**XV. Volunteer Partnership Project Committee Report**

Commissioner Ueland reported on meeting with HICAP and Nutrition programs and discussed issues around volunteer recruitment and retention. She will meet with Director

Daucher about volunteer training. CDA working to meet volunteer goals; evaluating benefits to volunteers and strategies to improve benefits.

M/S/C (Staggs/Lacayo)

**TO APPROVE THE VOLUNTEER PARTNERSHIP PROJECT COMMITTEE REPORT.**

**XVI. Strategic Plan for an Aging California Monitoring Committee Report**

Commissioner Josephson reported the goal for the report is to create a user-friendly document that will provide three recommendations for each topic area with a one-page executive summary.

M/S/C (Lacayo/Rodriguez)

**TO APPROVE THE STRATEGIC PLAN FOR AN AGING CALIFORNIA MONITORING COMMITTEE REPORT.**

**XVII. Executive Director's Report**

**A. Recent activities**

Fitzpatrick reported on staff activities since the last meeting and provided additional information on the upcoming meeting in Long Beach.

**B. Financial Statements through September, 2007**

Final report on WHCoA grant from The California Endowment has been completed; grant reporting process is closed.

**C. Preview of December, 2007 meeting**

Travel restrictions for the December meeting in Long Beach were reviewed.

**XVIII. Next Meeting: December, 6 and 7, 2007 in Long Beach.**

The meeting will be held in conjunction with the Fall Prevention Summit.

**XIX. Adjourn**

The meeting was adjourned at 10:47 a.m.